**Northwest Louisiana Human Service District (NLHSD)**

Meeting Minutes for

**Monday, June 18, 2018 @ 5:30 p.m.**

1310 N. Hearne Avenue – Shreveport Behavioral Health Clinic – Shreveport, LA

Meeting was called to order at 5:44pm by Chairman Njeri Camara

Invocation was offered by Marcelle Slaughter

Pledge of Allegiance was recited by all and led by George Sewell.

Welcome-Chariman Njeri camara welcomed our guest.

**Roll Call was taken. Board had a quorum with 4 of 8 active members**

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| Bienville- Vacant | Bossier- George Sewell P | Caddo-Njeri Camara  P | Claiborne-Jamie Lennard A |
| DeSoto- Fletcher Carter  A | Natchitoches- Vacant | Red River-Wanda Brock-  E (By Phone) | Sabine-Marcelle Slaughter-P |
| Webster-Ora Rice-  A | Gov.- Vacant | Gov.- Reece Middleton  P | Gov.-Vacant |
| Staff ED-D. Efferson P |  |  |  |
| Guests- | Duane Ebarb, LaCAN P |  |  |
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**Approval of Agenda -–** On motion by Middleton, 2nd by Slaughter to approve the agenda as presented. Motion Carried.

**Approval of the Minutes of May 21, 2018 Board Meeting -–** On motion by Middleton, seconded by Slaughter to remove item #6 under Board Business, Review of the Board Monitoring Report for April. Motion Carried. Moved by Slaughter, seconded by Middleton to approve the Minutes as amended. Motion Carried.

**Guest and Public Comments-- None**

**Agenda Items for Discussion/Action:**

**New Business**

1. Executive Limitations
2. Financial Condition & Activities Page 7
3. Communication and Support to the Board - Page 14
4. Status Update on NLHSD Strategic Plan Selected Initiatives

**Moved by Slaughter, seconded by Middleton to accept the Executive Director’s Report as in Compliance.**

1. **Governance Process**
2. Agenda Planning – read aloud by Middleton.  **Moved by Middleton, seconded by Slaughter to accept the Agenda Planning Policy as is and not change. Motion Carried.**
3. Cost of Governance – read aloud by Slaughter. **Moved by Slaughter, seconded by Middleton to accept the Cost of Governance policy as is and not change. Motion carried.**

**Board Business**

1. Election of Officers – Paper Ballot was handed out for the board to vote. **Board members re-elected the current slate of officers with no changes. Camara Chair.**
2. Reminder to turn in Annual Ethics Training Certificate, board members to confirm with ED the completion of the Annual Disclosure Statement and to turn in travel documents to ED before June 30th. Provide ED with copy of training certificate.
3. Review Board Compliance Monitoring Summary Report for May 2018

1. Completion of June Board Compliance Monitoring Tool Completion
2. Next Meeting Date scheduled for: Monday, July 16th, 2018 @ 5:30p.m.

Board members completed and submitted the June Board Monitoring Tool to Sewell.

**Announcements/Acknowledgement –** Board Member Middleton indicated he would not be at the July, 2018 Board Meeting as he will be out of state.

Adjournment **– Moved by Slaughter, 2nd by Sewell to adjourn the meeting at 6:30p.m.**

Respectfully Submitted,

**Njeri Camara**

Chair